



NATIONAL ELECTRIFICATION ADMINISTRATION

"The 1st Performance Governance System-Institutionalized National Government Agency"
57 NIA Road, Government Center, Diliman, Quezon City 1100



Management
System
ISO 9001:2015



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ID: 5105052030

ADVISORY

December 7, 2017

TO : ALL ELECTRIC COOPERATIVES

SUBJECT : Shutdown of the NEA Web Portal on January 8-21, 2018

Please be informed of the scheduled shutdown of the NEA Web Portal on January 8-21, 2018 to give way for the preparation of the Phase 2 of the BIT implementation.

During this period, we will observe the following adjustments in ECs' uploading of Data Entry Templates (DET) and NEA's validation:

- 1. SEP/BLEP DETs – ECs may submit through email and upload the DETs right after the shutdown.**
- 2. Connections – ECs are encouraged to upload the DETs on or before January 7, 2018. DETs that will be uploaded from January 22-26, 2018 will still be considered compliant with the deadline.**
- 3. Institutional – ECs are encouraged to prepare and complete the required DETs and upload after the shutdown.**

Please be guided accordingly.

ANA ROSA D. PAPA

Department Manager

Information Technology and Communication Services Department